



*The Mission of the Manistee Downtown Development Authority is to foster the development and promotion of an identifiable and attractive downtown area that will strengthen business and a sense of community ownership.*

**City of Manistee DDA**

**Wednesday, August 13, 2025 at 8:30 a.m.**

**Meeting Location: 400 River Street - Classroom B**

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- 1. Call to Order – Kyle Mosher**
  - 2. Approval of Agenda**
  - 3. Public Comments on Agenda Items (5-minute limit)**
  - 4. Approval of Minutes from the Regular Meeting - July 9th, 2025**
  - 5. Approval of Financials from July 2025**
    - a. Approval of Expenses**
  - 6. Executive Report - Andrew Stafford**
  - 7. Reports From Sub-Committees**
    - a. Facade Grant - Andrew Stafford**
      - i. 334, 336, & 338 River Street Facade Application
    - b. Streetscape - Andrew Stafford / Bill Gambill**
      - i. Spicer Group - RAP Grant Final Implementation Proposal
      - ii. Spicer Group - Trip Hazard Evaluation Proposal
    - c. Gap Financing - Andrew Stafford**
    - d. Target Business Group - Andrew Stafford**
  - 8. Old Business**
    - a. Riverwalk - Bill Gambill**
    - b. Social District - Andrew Stafford**
      - i. Sticker Allocation

**a. Vacation Mode Promotion Update - Andrew Stafford**

**9. New Business**

**a. Banners Quote**

**b. September & October DDA Meeting Rescheduled (Sep. 17th & Oct 15th)**

**c. 2025 Taco ‘Bout It’s Halloween Fiesta Event Request**

**d. Thoroughbred Round Up Boat Show Event Request**

**e. Fall Festival Downtown Scarecrow Decoration Contest**

**f. Sleighbell Weekend Event Request**

**g. DDA Branding Sub-Committee**

**h. Fall Planters Quote**

**10. Public Comment (5-minute limit)**

**11. Comments by Board Members**

**12. Adjourn**

**Attachments:**

Minutes Regular Meeting

Financial Reports

Unpaid Bills Report

MI Class Statement

Economic Development Report - August 2025

334, 336, & 338 River Street Facade Application

Spicer Group - RAP Grant Final Implementation Proposal

Spicer Group - Trip Hazard Evaluation Proposal

Vacation Mode Promotion Update

Banners Quote

2025 Taco ‘Bout It’s Halloween Fiesta Event Request

Thoroughbred Round Up Boat Show Event Request

Fall Festival Downtown Scarecrow Decoration Contest

Sleighbell Weekend Request

Weesie’s Fall Planters Quote