



The Mission of the Manistee Downtown Development Authority is to foster the development and promotion of an identifiable and attractive downtown area that will strengthen business and a sense of community ownership.

City of Manistee DDA

Wednesday, March 12, 2024 at 8:30 a.m.

Meeting Location: 400 River Street - Classroom B

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1. **Call to Order – Kyle Mosher**
 2. **Approval of Agenda**
 3. **Public Comments on Agenda Items (5-minute limit)**
 4. **Approval of Minutes from the Regular Meeting February 12th, 2025**
 5. **Approval of Minutes from the Special Meeting February 12th, 2025**
 6. **Approval of Financials from February 2025**
 - a. **Approval of Expenses**
 7. **Executive Report - Andrew Stafford**
 8. **Reports From Sub-Committees**
 - a. **Facade Grant - Andrew Stafford**
 - b. **Streetscape - Andrew Stafford / Bill Gambill**
 - c. **Gap Financing - Tyler Leppanen / Andrew Stafford**
 - i. **TIF Amendment Approval**
 9. **Old Business**
 - a. **Riverwalk - Bill Gambill**
 - b. **Social District - Andrew Stafford**
 - c. **Richards & McDougall - Three-year Contract**
 - d. **Budget Update - Andrew Stafford**
 - e. **Banner Update - Sammie Lukaskiewicz**

10. New Business

a. Spring Flowers Quotes - Nicole Kaminski

11. Public Comment (5-minute limit)

12. Comments by Board Members

13. Adjourn

Attachments:

Minutes February Regular Meeting

Minutes February Special Meeting

Financial Reports

Budget vs Actual

Unpaid Bills Report

MIClass Statement

MIClass Documents

Economic Development Report - March 2025

Richards & McDougall 3 Year Contract

2025/2026 Budget

Budget Narrative - Updated

Weesie's Brothers Spring Flower Quote