



*The Mission of the Manistee Downtown Development Authority is to foster the development and promotion of an identifiable and attractive downtown area that will strengthen business and a sense of community ownership.*

**City of Manistee DDA**

**Wednesday, January 8th, 2025 at 8:30 a.m.**

**Meeting Location: 400 River Street - Classroom B**

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1. **Call to Order – Chair, Kyle Mosher**
  2. **Approval of Agenda**
  3. **Public Comments on Agenda Items (5-minute limit)**
  4. **Approval of Minutes from the Regular Meeting December 11th, 2024**
  5. **Approval of Minutes from the Special Meeting December 11th, 2024**
  6. **Approval of Financials from December 2024**
    - a. Approval of Expenses
  7. **Executive Report - Andrew Stafford**
  8. **Reports From Sub-Committees**
    - a. **Facade Grant - Andrew Stafford**
    - b. **Streetscape - Andrew Stafford / Bill Gambill**
      - i. EPR from Spicer Group
    - c. **Gap Financing - Tyler Leppanen / Andrew Stafford**
  9. **Old Business**
    - a. **Shine - Andrew Stafford**
    - b. **Riverwalk - Bill Gambill**
    - c. **Social District - Andrew Stafford**
  10. **New Business**

**a. Board of Directors Terms expiring in 2025**

**i. Bruce Allen - Term expires 6/30/25**

**ii. Karen Goodman - Term expires 6/30/25**

**b. Economic Development Contract - expires 12/31/25**

**c. Downtown Banners**

**d. Special Meeting to follow the 2.12.25 Regular Board meeting**

**e. Strategic Planning Meeting**

**11. Public Comment (5-minute limit)**

**12. Comments by Board Members**

**13. Adjourn**

**Attachments:**

Minutes December Regular Meeting

Minutes December Special Meeting

Financial Reports

Budget vs Actual

Unpaid Bills Report

MIClass Statement

Economic Development Report - December 2024

EPR from Spicer Group

Board of Directors Terms

Banners Examples

Banners Quote