



The Mission of the Manistee Downtown Development Authority is to foster the development and promotion of an identifiable and attractive downtown area that will strengthen business and a sense of community ownership.

City of Manistee DDA

Wednesday, July 10, at 8:30 a.m.

Meeting Location: 400 River Street - Classroom B

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1. **Call to Order** – Chair, Kyle Mosher
 2. **Approval of Agenda**
 3. **Public Comments on Agenda Items** (5-minute limit)
 4. **Approval of Minutes from the Regular Meeting June 19th, 2024**
 5. **Approval of Financials from June 2024**
 - a. Approval of Expenses
 6. **Annual Election of Officers**
 - a. Chairperson
 - b. Vice Chairperson
 - c. Treasurer
 - d. Secretary
 7. **Annual Review of Committees** - Committees will be evaluated and decisions made for the year on committee makeup.
 8. **Annual Review of Rules Governing the Manistee Michigan Downtown Development Authority** - The governing rules should be reviewed annually by the Board of Directors, and they may be altered, amended, or repealed, and new rules adopted, by a majority of members present, to be effective upon approval of the Manistee City Council.
 9. **Executive Report** - Andrew Stafford
 10. **Reports From Ad Hoc Committees**
 - a. **Facade Grant** - Andrew Stafford
 - b. **Streetscape** - Andrew Stafford / Bill Gambill

c. Social District / Events - Bill Gambill / Deanna Marsh

i. Approval of Event Trailer Items

d. Riverwalk - Bill Gambill

11. Old Business

a. **Downtown Window Appearance - Andrew Stafford**

12. New Business

13. Public Comment (5-minute limit)

14. Comments by Board Members

15. Adjourn

Attachments:

Minutes June Regular Meeting

Financial Reports - Postponed due to finalizing the year-end

Budget vs Actual

Unpaid Bills Report

Economic Development Report - June 2024

Downtown Stewardship Letter & Follow-up Letter

Building Permit Letter from City Planning and Zoning

DDA Event Trailer Equipment