



The Mission of the Manistee Downtown Development Authority is to foster the development and promotion of an identifiable and attractive downtown area that will strengthen business and a sense of community ownership.

City of Manistee DDA

Wednesday, February 14, at 8:30 a.m.

Meeting Location: 400 River Street - Meeting Room B

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1. **Call to Order** – Chair, Kyle Mosher
 2. **Approval of Agenda**
 3. **Public Comments on Agenda Items** (5-minute limit)
 4. **Approval of Minutes from the Regular Meeting December 13, 2023**
 5. **Approval of Minutes from the Regular Meeting January 17, 2024**
 6. **Approval of Financials from January 2024**
 - a. Approval of Expenses
 7. **Executive Report** - Carmen Kott
 8. **Reports From Ad Hoc Committees**
 - a. **Facade Grant** - Carmen Kott
 - b. **Social District / Events** - Karen Goodman
 9. **Old Business**
 - a. **DDA Investment Policy** - Ed Bradford
 - i. Consideration of Investment Policy
 - ii. Consideration of Joining Michigan CLASS
 10. **New Business**
 - a. **Gap Financing** - Tyler Leppanen
 11. **Public Comment** (5-minute limit)
 12. **Comments by Board Members**

13. Adjourn

Attachments:

Minutes December Public Hearing

Minutes January Regular Meeting

Financial Reports

Budget vs Actual

Unpaid Bills Report

Economic Development Monthly Report

DDA Investment Policy Information

Gap Financing